

BCAA CPS Educator II Course

Student Information

Welcome to the BCAA Child Passenger Safety Educator II Course. Whether your goal is to provide training within your organization, to your clients or educate the public, you will be contributing to the safety of children of British Columbia – and that's both important and rewarding!

Please read this document through, it provides you with important information related to your upcoming BCAA CPS Educator II Course. If you have any questions, contact your instructor or the BCAA CPS program (contact information on page 3 and 4)

Course overview

The BCAA CPS Educator II Course is delivered in a blended mode divided into two parts: Self-Study and Hands-On Session.

Self-study

The self-study portion of the course must be completed prior to coming to the hands-on session. It focuses on the knowledge needed to be a CPS Educator. You will work through the BCAA CPS Educator II Student Manual, watching videos, completing unit activities, and completing the online knowledge exam. You should allow yourself between 10 to 12 hours to complete the self-study.

Hands-On Session

A one-day session delivered face-to-face led by your instructor. This includes hands-on practice and skills evaluation. See Hands-On Schedule attached. Any questions you have about the self-study

Course materials

To complete the course, you will need:

The BCAA CPS Educator II Student Manual

The manual comes in both print and digital format. If you choose to use the print format, a copy will be mailed to you or your organization. If you choose the digital format, it will be available online in the BCAA CPS Educator Community (the Community) once you register (see below). You can either read the document online or download it to access offline.

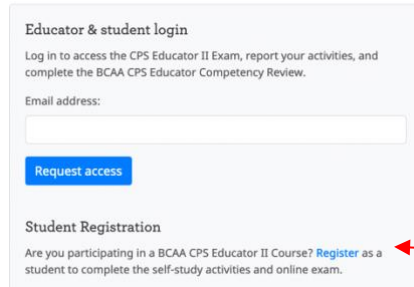
Internet access

You will need a device with access to the internet and the ability to view videos. If you do not have adequate internet access available, contact your instructor or the BCAA CPS program to arrange alternatives.

The BCAA CPS Educator Community

The Community provides you with access to online resources to support your learning including the manual, videos, and the knowledge exam. You must be registered on the Community before starting the course. This is done either by yourself or your organization. To register:

- Go to <https://bcps.drivefit.ca/>
- Choose **Register as a student** in the Educator & student login:



Educator & student login

Log in to access the CPS Educator II Exam, report your activities, and complete the BCAA CPS Educator Competency Review.

Email address:

[Request access](#)

Student Registration

Are you participating in a BCAA CPS Educator II Course? [Register as a student](#) to complete the self-study activities and online exam.

- Complete and submit the online form
- Check your email for an access link. No password is required.

Once registered, you can access the Community using the link provided in your email. For security purposes the access link will expire after 2 weeks, and you'll need to request access again by entering your email in the Request Access field on the main page.

If you do not have adequate access to the internet to access the Community, contact your instructor or the BCAA CPS program for alternative options.

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Hands-On Session Information

Following is information about the hands-on portion for your upcoming BCAA CPS Educator II Course:

Date: _____ Time: _____ to _____

Location: _____

Instructor: _____

Instructor contact: _____

BCAA CPS Educator II Student Manual

You or your organization has indicated you will use the following format:

- ☐ Print The manual will be mailed to you, or your organization approximately 3 weeks before the Hands-On session.
- ☐ Digital Once registered, the manual will be available on the online BCAA CPS Educator Community once you are registered (see Course Materials)

Recommended dress:

Comfortable: You will be moving around working with child seats inside and out in vehicles

For the weather: You could be outside much of the day

Lunch

Will be provided
Bring your own

Bring

- ✓ The BCAA CPS Educator II Student Manual
- ✓ Your lunch if not being provided (see above) – there will be a 30-minute break for lunch
- ✓ Pen or pencil and paper for taking notes
- ✓ Your online exam review page
- ✓ Any questions you have about the Self-Study

Vehicle

Vehicles are needed to practice installing seats. If you are willing to let students practice installing seats in your vehicle, let your instructor know.

Course schedule

08:30 – 08:45	Introduction
08:45 – 09:15	Review: Self-study, unit review and final exam

09:15 – 10:00	Exercise #1: Get to know a Child Seat
10:00 – 10:30	Exercise #2: Choosing child seat and harness doll
10:30 – 10:45	BREAK
10:45 – 11:30	Tethers, UAS and seat belts
11:30 – 12:30	Exercise #3: Installing a rear facing seat
12:30 – 13:00	LUNCH
13:00 – 13:05	Support resources
13:05 – 13:30	Providing CPS Education
13:30 – 14:45	Exercise #4: Teaching using a car seat
14:45 – 15:00	BREAK
15:00 – 16:45	Focus on CPS Sessions
16:45 – 17:00	Wind up

Other instructions

contact the BCAA Child Passenger Safety Program:

Phone: 1-877-247-5551

Email: communityimpact@bcaa.com