

BCAA CPS Educator II Course

Instructor Checklist

Process steps

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| <input type="checkbox"/> Booked location | <input type="checkbox"/> Vehicle parking organized |
| <input type="checkbox"/> Students registered | <input type="checkbox"/> Type of education sessions identified |
| <input type="checkbox"/> Notified BCAA | <input type="checkbox"/> Child seat clinic organized |

Equipment and Resources

Child Seats Ideally at least 1 of each type of seat, with owner's manual	<input type="checkbox"/> Infant <input type="checkbox"/> Infant/child <input type="checkbox"/> Infant/child/booster <input type="checkbox"/> Owner's manuals	<input type="checkbox"/> Child/booster <input type="checkbox"/> High-back booster <input type="checkbox"/> No-back booster
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Dolls At least one of each size of doll	<input type="checkbox"/> Newborn <input type="checkbox"/> Larger infant (to 8 months)	<input type="checkbox"/> Small toddler (to 18 months) <input type="checkbox"/> Larger toddler (3 to 4 years)
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Installation Equipment	<input type="checkbox"/> Pool noodles - 30 cm long (at least 6) <input type="checkbox"/> Receiving blankets (at least 6) <input type="checkbox"/> Screwdriver (optional)	
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Vehicles Ideally one vehicle for each group of 2 students	<input type="checkbox"/> Vehicles organized (with owner's manuals)	
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Forms and resources	<input type="checkbox"/> BCAA CPS Educator II Course – Instructor Manual <input type="checkbox"/> Student Information <input type="checkbox"/> Sign-In Sheet <input type="checkbox"/> Get to Know A Child Car Seat (1 per student) <input type="checkbox"/> Child Car Seat Clinic Checklist (50) <input type="checkbox"/> Choosing the Right Child Car Seat Brochures (100) <input type="checkbox"/> BCAA CPS Educator II Course - Student Manual (2)	