

# CPS COVID-19 Safety Plan

## Information Sessions

As a people first organization, the safety and wellbeing of our employees, Members and communities is always our top priority. The BCAA Child Passenger Safety (CPS) Program is continuing to support child passenger safety services with the following extra measures in place to keep everyone safe. These measures are based on the information from [WorkSafeBC](#), the [BC Center for Disease Control](#), and the [Public Health Agency of BC](#).

This document outlines the measures we are taking and what you can do to minimize the risk of spreading COVID-19. Please read this document before attending any in-person BCAA Child Passenger Safety session.

We are taking steps to keep everyone safe including but not limited to:

What we are doing	
Physical distancing	Setting up spaces used for services to support physical distancing of 2 metres or more.
Masks	Wearing masks: <ul style="list-style-type: none"><li>• At all times when indoors</li><li>• Outdoors when physical distancing cannot be maintained</li></ul>
Cleaning	Cleaning and disinfecting all surfaces, including child car seats before and after each session.
Hand washing	Providing hand sanitizer and other cleaning products to use during the session.
Screening	Screening everyone who attends the session, including ourselves. We will cancel the session if an Educator answers yes to any of the screening questions
Contact information	Collecting the name and contact information (phone or email) of all participants as required for contact tracing.
Updating	Updating procedures as needed based on the rules and guidelines set out by Public Health Agency of BC, WorksSafeBC and the BC Center for Disease Control.

## What you can do

Not attend if you answer <b>YES</b> to any of these Screening Questions	<ul style="list-style-type: none"> <li>Do you have any of the following new or worsening symptoms? <ul style="list-style-type: none"> <li>Fever or chills</li> <li>Cough</li> <li>Loss of sense of smell or taste</li> <li>Difficulty breathing</li> <li>New muscle aches or headache</li> <li>Sore throat</li> <li>Loss of appetite</li> <li>Extreme fatigue or tiredness</li> <li>Headache</li> <li>Body aches</li> <li>Nausea or vomiting</li> <li>Diarrhea</li> </ul> </li> <li>Have you travelled outside Canada within the last 14 days?</li> <li>Have you been identified by Public Health as a close contact of someone with COVID-19?</li> <li>Have you been instructed by a health care provider to self-isolate?</li> <li>Did you provide care or have close contact with anyone who has tested positive for COVID-19 (probable or confirmed)?</li> </ul>
Physically distance	At least 2 metres from anyone who is not in your social bubble
Wear a mask	<ul style="list-style-type: none"> <li>At all times when inside</li> <li>Outside when physically distancing 2 metres is not possible</li> <li>Walking in hallways, elevators, washrooms or other common areas</li> <li>Asked to do so by the instructor or coordinator</li> </ul> <p>See <a href="#">WorkSafeBC's</a> poster on how to wear a mask</p>
Wash your hands	<p>With soap and water for at least 20 seconds or use hand sanitizer before and after:</p> <ul style="list-style-type: none"> <li>Blowing your nose, coughing or sneezing</li> </ul> <p>See <a href="#">WorkSafeBC's</a> handwashing poster</p>
Bring	<ul style="list-style-type: none"> <li>A non-medical mask</li> <li>Food, snacks or drinks (these will not be provided)</li> </ul>
If you are already in the room before the session	<ul style="list-style-type: none"> <li>Stay where you are unless directed to move</li> <li>Maintain physical distancing of at least 2 metres from those not in your social bubble while you are waiting</li> </ul>
If you are NOT already in the room	<ul style="list-style-type: none"> <li>Follow any directions posted on the door or outside of the building</li> <li>Before entering the room, wait on a marked spot outside of the room or building until directed to enter</li> <li>Wash your hands or use hand sanitizer before entering the room</li> <li>When you enter the room seat yourself as directed at the pre-set seating place or marking on the floor</li> </ul>

### More Information:

If you have any questions about BCAA's CPS COVID-19 Safety Plan, please contact the CPS Educator or coordinator for your session or email [roadsafety@bcaa.com](mailto:roadsafety@bcaa.com).